

# JOB DESCRIPTION



## SHOW CREW (ELF THE MUSICAL) ♦ ALDWYCH THEATRE

<b>DEPARTMENT</b>	Stage
<b>CONTRACT TYPE</b>	Show Contract
<b>REPORTS TO</b>	Head of Stage   Deputy Head of Stage
<b>DIRECT REPORTS</b>	None

<b>SALARY</b>	£660.20 per 8 show week or £736.46 per 9 show week inclusive of preset and show bonus exclusive of payment in lieu of holiday
---------------	--

<b>HOURS</b>	8 or 9 shows per week, according to the schedule
--------------	---



## JOB PURPOSE

To move pieces of set and perform backstage or onstage cues according to a specific show plot during performances of Elf The Musical from 28 October 2025 to 3 January 2026.

To assist with technical work during the production period, and participate in daytime rehearsals from 17 October 2025 to 28 October 2025.

## KNOWLEDGE / EXPERIENCE / SKILLS NEEDED

Please demonstrate how you meet these qualities in your application.

### ESSENTIAL

- ◆ Ability to lift moderate loads
- ◆ Ability to work confidently in dark or confined spaces
- ◆ Ability to learn one or more show plots
- ◆ Ability to think on your feet in a live theatre environment
- ◆ Enthusiasm for working in the entertainment industry
- ◆ Availability to work according to the published show schedule over the whole of the limited run

### DESIRABLE

- ◆ Previous experience in any Rear of House role
- ◆ Experience of following, writing and amending cue sheets
- ◆ Experience of teaching plots to new crew members
- ◆ Carpentry or set maintenance skills
- ◆ Knowledge of industry Health and Safety legislation and practices

## MAIN DUTIES AND RESPONSIBILITIES

- ◆ Follow the provided cue sheet.
- ◆ Be aware of all Health and Safety requirements and ensure they are followed, abiding by the company's Health and Safety Policy.
- ◆ Ensure all health and safety requirements and risk management systems are strictly adhered to when operating machinery, or when working in an area where such machinery is being operated by others.
- ◆ Bring any difficulties or health and safety hazards to the attention of the Head of Stage or Head of LX.
- ◆ Undertake any training appropriate to the position.
- ◆ Follow all instructions given by the Head of Stage and their Deputy.
- ◆ Undertake any reasonable duties during working hours as required by the Head of Stage, their Deputy and the theatre management.
- ◆ Comply with all Company Policies and Procedures, including but not limited to all HR Procedures and Environmental Policy.